mimansa
RESEARCH & ADVISORY

PLAYBOOK · FROM FIRST SLIP TO FAIR DECISION

30-Day Support Plan

Fill this with the person. Both of you keep a copy.



TEAM MEMBER
e.g. e.g. Ravi K.

MANAGER

START DATE
e.g. e.g. 18 August

END DATE
e.g. e.g. 17 September

MAIN CAUSE
e.g. e.g. Unclear goals

HRBP

GOAL	HOW WE WILL KNOW	BY WHEN
Close tickets on time	*90% within 24 hours*	*Day 30*

HELP GIVEN	WHO GIVES IT	COST (₹)
Tool training, two days	*L&D*	*18,000*

CHECK-IN	DATE	WHAT MOVED
Week 1		
Week 2		
Week 3		
Week 4		

If the help was not given, the 30 days do not count.

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